



Beaufort County School District
 Booster Club and Other Support Organization Registration Form
 _____ School Year

The Beaufort County School District requires that all PTO's, PTA'S, Booster Clubs, and other support organizations submit two copies of this form annually by October 31st to the school principal. An updated copy of this form should be submitted during the school year if any of the report information changes.

School Name: _____
 Name of Booster Club/Organization: _____
 Mailing Address: _____

 Name of Student Activity supported by organization: _____
 Organization's fiscal year end: _____

Officers:	Name & Email Address	Address	Phone Numbers	District Employee
President	_____	_____	H _____	Yes No
	_____	_____	W _____	
	_____	_____	C _____	
Vice-Pres.	_____	_____	H _____	Yes No
	_____	_____	W _____	
	_____	_____	C _____	
Secretary	_____	_____	H _____	Yes No
	_____	_____	W _____	
	_____	_____	C _____	
Treasurer	_____	_____	H _____	Yes No
	_____	_____	W _____	
	_____	_____	C _____	

Date Officers were elected: _____

The officers listed above are responsible for all reporting requirements for the current year. Please note that if any of the above changes a new Registration Form must be submitted.

Federal Tax ID Number: _____

SC Secretary of State Public Charity ID Number: _____

Yearly Date that By-Laws were recognized and accepted at a public meeting: _____

Date your annual budget was approved: _____ (must attached copy of Budget)

Filing date of last Secretary of State annual report _____

Filing date of last IRS form 990 _____

Attachments required with this statement:

1. __ Federal Tax ID Number
2. __ By-Laws
3. __ IRS 501(c)(3) Determination Letter
4. __ Annual Budget
5. __ List of Board Members and Contact Information (other than officers listed above)
6. __ List of Bank Accounts (not account numbers)
7. __ Proof of Insurance