



Beaufort County School District Proof of Residency for the 2018 - 2019 School Year

Beaufort County School District will require proof of residency for student enrollment for the 2018-2019 school year. Each student will be required to complete the enrollment packet. Proof of residency must be provided for enrollment to be complete.

Child's Name: _____ School: _____ DOB: ___/___/_____

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Child's Name: _____ School: _____ DOB: ___/___/_____

I, (Parent/ Guardian Name) _____,

live at (Street, City& Zip) _____.

Which is located in the (School) _____ school zone of Beaufort County School District.

Last school student(s) attended: _____

Do you: **Own** **Rent** **Shared Residency**

If you selected either **Own** or **Rent** complete **sections 1 and 3 only**

If you selected **Shared Residency** complete **sections 2 and 3 only**

Section 1 (Own and Rent Only)

You must provide one (1) document from Category A **or** two (2) documents from Category B.

Category A- One (1) document

- Real Estate Tax Bill
- Signed Lease
- Mortgage Document
- Current Real Property Assessment
- Military Housing Letter
- Section 8 Letter

Category B - Two (2) documents

- Utility Bill (Gas, Electric, Water/Sewer)
- Phone Bill (Landline)
- Cable Bill
- Current Car Insurance (declaration page)
- Current Home or Renters insurance declaration page
- Vehicle Registration
- Rental/Sublet Agreement (must be signed by landlord)

You must provide documentation showing that **you live at** the address listed above. Please check and attach copies of the documents above. You should black out account and social security numbers on the documents. **All documents must be current and show the name and address of the parent(s)/ guardian(s).**

Notice: Parent/Guardians will be given 30 days to obtain documentation of residency from the date of enrollment. A home visit may be conducted by the school's social worker or other school official if documentation is not provided in 30 days. If it is discovered that a student is living out of the attendance zone, the student will be required to attend the school in the attendance zone of the primary residence.

Requirements for Sections 2 and 3 Continued on Page 2

Section 2 (Shared Residency Only)

Currently Living with _____ Relationship _____

Our family has not had a permanent residence since ____/____/____.

Address of last permanent residence: _____

In addition to the documentation below, you must provide and attach a notarized letter from the person with whom you reside confirming that you and your student(s) reside at the address.

The individual that you are residing with must provide one (1) document from Category A **or** two (2) documents from Category B.

Category A- One (1) document

- Real Estate Tax Bill
- Signed Lease
- Mortgage Document
- Current Real Property Assessment
- Military Housing Letter
- Section 8 Letter

Category B - Two (2) documents

- Utility Bill (Gas, Electric, Water/Sewer)
- Phone Bill (Landline)
- Cable Bill
- Current Car Insurance (declaration page)
- Current Home or Renters insurance declaration page
- Vehicle Registration
- Rental/Sublet Agreement (must be signed by landlord)

Please check and attach copies of the documents above. You should black out account and social security numbers on the documents. **All documents must be current and show the name and address of the person with whom you reside.**

Notice: Parent/Guardians who share residency will be given 30 days to obtain documentation of residency from the date of enrollment. A home visit may be conducted by the school’s social worker or other school official if documentation is not provided in 30 days. If it is discovered that a student is living out of the attendance zone, the student will be required to attend the school in the attendance zone of the primary residence.

Section 3 (to be completed by all)

Affirmation and Warning

Please read the following statements and **initial each.**

_____ I affirm that the information presented in this verification form, in connection with any investigation of my residency or the residency and custody of the student, is true, complete and accurate.

_____ I understand that knowingly or willfully providing false information to a school district regarding the residency of a child for the purpose of enabling that child to attend any school in that district, the adult can be prosecuted for providing false information, **a misdemeanor with a penalty of up to \$200 or imprisonment for not more than 30 days and required to pay an amount equal to the cost of educating the child.**

_____ I understand that I will be liable for payment of tuition, fees and all other applicable fines if I knowingly enroll or attempt to enroll a child in the school of a school district on a tuition- free basis when I know the child to be a nonresident of the school district, unless the nonresident has a lawful right to attend.

____/____/____ _____ _____
Date Parent/ Guardian (Print Name) Parent/ Guardian (Signature)

FOR OFFICE USE ONLY

____/____/____ _____ _____
Date Enrollment Personnel (Print Name) Enrollment Personnel (Signature)

- Form Complete
- Form Incomplete